

**SUMMERFIELD TOWNSHIP**

**9971 N. FINLEY LAKE AVE, HARRISON, MI 48625**

**REGULAR BOARD MEETING/ BUDGET HEARING**

**MARCH 29, 2022 APPROVED MINUTES**

- 1. CALL TO ORDER/PLEDGE – 6:29 Pm**
- 2. ROLL CALL**
  - Dan Wilhelm – Present
  - Mike Romatz - Present
  - Glenn Alexander – Absent
  - Sheri Levy - Present
  - Jaclyn Hall - Present
- 3. PUBLIC COMMENT – David Hoeffling announced his Candance for 5<sup>th</sup> District Clare County Commissioner**
- 4. BUDGET PUBLIC HEARING –Motion to Close Regular Meeting by Dan Wilhelm and 2<sup>nd</sup> by Jaclyn Hall, all in favor. 6:36 PM-Regular Closed – Opened up Budget Hearing. No questions were asked about the new budget starting April 1, 2022. Dan Wilhelm motion to accept the new budget. Motion was 2<sup>nd</sup> by Sheri Levy, all in favor. At 6:39 PM Dan Wilhelm motioned to close Budget hearing and open Regular Meeting, 2<sup>nd</sup> by Mike Romatz, all in favor.**
- 5. GUEST – Bronwyn Asplund – Clare County Sheriff's department now has an under Sheriff. Bronwyn also hand out information about cyber security.**
- 6. Approve Agenda – Motion: Dan Wilhelm      2<sup>nd</sup>: Mike Romatz, all in favor**
- 7. CONSENT AGENDA: Motion: Dan Wilhelm      2<sup>nd</sup>: Sheri Levy, all in favor**
  - A. PAYROLL-**
  - B. ACCOUNTS PAYABLE**
  - C. APPROVE MINUTES FROM: February 22, 2022**
- 8. TREASURER REPORT – on file**
- 9. CLERK REPORT**
  - A. FIRE/POLICE- on file**
  - B. Informed audience of upcoming Bi-annual Audit which will take place in May, 2022**
- 10. OLD BUSINESS**
- 11. NEW BUSINESS –**

**A. IT RIGHT TO BECOME BS&A ADMIN – NO EXTRA COST INVOLVED AS TOWNSHIP HAS CONTRACT WITH IT COMPANY**

**MOTION:** Dan Wilhelm

**2<sup>ND</sup>:** Sheri Levy, all in favor

**B. EMC TOWNSHIP RENEWAL FOR THE FY 22-23 IN THE AMOUNT OF \$6,144.00**

**MOTION:** Jaclyn Hall

**2<sup>ND</sup>:** Dan Wilhelm, all in favor

**C. ESTABLISH TRAINING PAY FOR THE FOLLOWING NOT TO EXCEED 4 HOURS PER TRAINING:**

a. BOR MEMBERS - \$40/TRAINING

b. ELECTION INSPECTORS - \$40/TRAINING

c. PLANNING COMMISSION - \$40/TRAINING

**MOTION:**

**2<sup>ND</sup>:**

Question was asked, “what if the training take more than 4 hours, what would be the pay rate then?” Dan Wilhelm motioned to table this until further discussion could be done. 2<sup>nd</sup> by Mike Romatz, all in favor.

**D. DEPUTY CLERK WAGE INCREASE TO \$15.50/HOUR EFFECTIVE APRIL 1, 2022.**

**MOTION:** Dan Wilhelm

**2<sup>ND</sup>:** Mike Romatz, all in favor

**E. WAGE INCREASE TO \$11.00/HOUR FOR ELECTION INSPECTORS EFFECTIVE FY 22-23:**

**MOTION:** Dan Wilhelm

**2<sup>ND</sup>:** Sheri Levy, all in favor

**F. RESOLUTION #2022-06: - FINAL BUDGET AMENDMENT FOR FISCAL YEAR 2021-2022.**

**MOTION:** Dan Wilhelm

**2<sup>ND</sup>:** Jaclyn Hall

**ROLL CALL: SUPERVISOR WILHELM** \_\_Yes\_\_

**CLERK HALL:** \_\_Yes\_\_

**TREASURER LEVY:** \_\_Yes\_\_

**TRUSTEE ROMATZ:** \_\_Yes\_\_

**TRUSTEE ALEXANDER:** \_\_Absent\_\_

**RESOLUTION #2022-07: - SUMMERFIELD TOWNSHIP GENERAL APPROPRIATION ACT FOR FISCAL 2022-2023 YEAR.**

**MOTION:** Dan Wilhelm

**2<sup>ND</sup>:** Mike Romatz

**ROLL CALL: SUPERVISOR WILHELM** \_\_Yes\_\_

**CLERK HALL:** \_\_Yes\_\_

**TREASURER LEVY:** \_\_Yes\_\_

**TRUSTEE ROMATZ:** \_\_Yes\_\_

TRUSTEE ALEXANDER: \_\_Absent\_\_

12. ADJOURN MEETING. 6:52PM MOTION: Dan Wilhelm 2<sup>ND</sup>: Jaclyn Hall, all in favor

Jaclyn Hall

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**BUDGET FY 22-23**  
**SUMMARY**  
Fund 101 - GENERAL FUND

<b>Revenues</b>	<b>FY 21-22</b>	<b>FY-22-23</b>
General	\$ 110,041.50	\$ 120,554.30

<b>Expenses</b>	<b>FY 21-22</b>	<b>FY-22-23</b>
Dept 101 - TOWNSHIP BOARD	\$ 33,082.36	\$ 24,287.99
Dept 171 - SUPERVISOR	\$ 13,386.00	\$ 13,088.00
Dept 223 - AUDITOR	\$ -	\$ -
Dept 215 - CLERK	\$ 29,439.56	\$ 32,796.30
Dept 247 - BOARD OF REVIEW	\$ 1,662.40	\$ 1,842.24
Dept 253 - TREASURER	\$ 41,856.33	\$ 23,379.44
Dept 257 - ASSESSOR	\$ 16,506.00	\$ 18,159.76
Dept 262 - ELECTIONS	\$ 283.75	\$ 3,785.07
Dept 265 - TOWNSHIP HALL & GROUNDS	\$ 11,750.58	\$ 10,815.43
Dept 448 - UTILITIES -STREET LIGHTING	\$ 300.00	\$ 300.00
Dept 567 - CEMETERY	\$ 575.08	\$ 1,565.03
Dept 702 - ZONING	\$ -	\$ 50.00
Dept 701 - PLANNING COMMISSION	\$ 743.36	\$ 915.92
Dept 751 - PARK	\$ 325.03	\$ 747.60
	\$ 149,910.45	\$ 131,732.78

REVENUES	\$ 110,041.50	\$ 120,554.30
EXPENDITURES	\$ 149,910.45	\$ 131,732.78
	\$ (39,868.95)	\$ (11,178.48)

<b>Revenues</b>	<b>FY 21-22</b>	<b>FY-22-23</b>
ROAD FUND - 201	\$ 48,255.00	\$ 46,425.00

<b>Expenses</b>	<b>FY 21-22</b>	<b>FY-22-23</b>
ROAD FUND - 201	\$ 30,000.00	\$ 271,000.00

<b>NET REVENUE (EXPENDITURES)</b>	\$ 18,255.00	\$ (224,575.00)
<b>BEGINNING FUND BALANCE</b>	\$ 349,083.82	\$ 349,666.55

<b>ENDING FUND BALANCE</b>	\$ 367,338.82	\$ 125,091.55

<b>Revenues</b>		FY 21-22	FY-22-23
FIRE FUND - 206	\$	16,360.00	\$ 16,532.00

<b>Expenses</b>		FY 21-22	FY-22-23
FIRE FUND - 206	\$	15,500.00	\$ 22,680.00

<b>NET REVENUE (EXPENDITURES)</b>	\$ 860.00	\$ (6,148.00)
<b>BEGINNING FUND BALANCE</b>	\$ 29,258.12	\$ 41,035.37
<b>ENDING FUND BALANCE</b>	\$ 30,118.12	\$ 34,887.37

<b>Revenues</b>		FY 21-22	FY-22-23
RUBBISH FUND - 226	\$	22,050.00	\$ 24,200.00

<b>Expenses</b>		FY 21-22	FY-22-23
RUBBISH FUND - 226	\$	34,428.40	\$ 36,100.00

<b>NET REVENUE (EXPENDITURES)</b>	\$ (12,378.40)	\$ (11,900.00)
<b>BEGINNING FUND BALANCE</b>	\$ 65,434.26	\$ 62,627.28
<b>ENDING FUND BALANCE</b>	\$ 53,055.86	\$ 50,727.28

<b>Revenues</b>		FY 21-22	FY-22-23
ARPA FUND - 285	\$	24,328.32	\$ 24,231.00

<b>Expenses</b>		FY 21-22	FY-22-23
ARPA FUND - 285	\$	-	\$ 13,510.00

<b>NET REVENUE (EXPENDITURES)</b>	\$ 24,328.32	\$ 10,721.00
<b>BEGINNING FUND BALANCE</b>	\$ 24,328.32	\$ 48,559.32
<b>ENDING FUND BALANCE</b>	\$ 24,328.32	\$ 35,049.32