

SUMMERFIELD TOWNSHIP

9971 N. FINLEY LAKE AVE, HARRISON, MI 48625

BOARD MEETING AGENDA

July 27, 2021

1. CALL TO ORDER/PLEDGE - 6:31 PM

2. ROLL CALL

Dan Wilhelm - Pre
Mike Romatz - Pre
Glenn Alexander - Pre
Joanne Sheehan - Pre
Jaclyn Hall - Pre.

County Sheriff Dept. - lowest paid in state. Benefits are great.
- working on County Budget -

3. GUEST - Bronwyn Asplund

4. PUBLIC COMMENT - N/A.

5. Approve Agenda - Motion: Dan

2nd: Mike

All in favor

6. CONSENT AGENDA: Motion: Dan

2nd: Jaclyn

All in favor

A. PAYROLL-

B. ACCOUNTS PAYABLE

C. APPROVE MINUTES FROM: June 29, 2021 and Special Meeting July 6, 2021

7. TREASURER REPORT - on file

8. CLERK REPORT

A. FIRE/POLICE

on file.

9. OLD BUSINESS - Stockwell - progressing forward.

10. NEW BUSINESS -

a. First Quarter Budget Amendment Resolution 2021-13 Motion: Dan

2nd: Glenn

b. Special Assessment District Resolution 2021-12 Motion: Dan.

2nd: Glenn

ROLL CALL: Romatz Y Hall Y Wilhelm Y Sheehan Y Alexander Y

11. ADJOURN MEETING. - 6:48

Motion Dan

2nd Jaclyn

all in favor

SUMMERFIELD TOWNSHIP

9971 N. FINLEY LAKE AVE, HARRISON, MI 48625

BOARD MEETING AGENDA

JUNE 29, 2021

1. CALL TO ORDER/PLEDGE – 6:30

2. ROLL CALL

Dan Wilhelm – Present

Mike Romatz – Present

Glenn Alexander – Present

Joanne Sheehan - Present

Jaclyn Hall – Present

3. GUEST – Bronwyn Asplund -handed out material for Gyps moths.

Melissa (Clare County Conservation) updated on Gyps moth spraying. Explained why Summerfield was not sprayed this year. Melissa also stated that homes surrounded by State land are not sprayed because DNR does not allow spraying. Melissa is pushing to have Summerfield sprayed next year.

Dave – (Clare County Road Commission) Presented a opportunity to have Stockwell paved. In his proposal to the board and community. Three townships would come together with funding including funding from road commission to have Stockwell Road paved. The cost is 1.6 million, after State grant applied this cost is \$917, 000.00 split 4-ways = \$230,000.00 per township. Road commission would like to move forward with this project. Township approval to move forward onto next stage. (Hayes, Summerfield and Greenwood Township plus Road Commission)

Motion was made by Dan Wilhelm to move forward with paving Stockwell Road. 2nd:
Joanne Sheehan

Roll Call Vote:

Glenn Alexander – Yes

Mike Romatz – Yes

Jaclyn Hall – Yes

Dan Wilhelm – Yes

Joanne Sheehan – Yes

Motion passed 5 yes /0 nays

4. PUBLIC COMMENT –

5. Approve Agenda – Motion: Dan Wilhelm

2nd: Glenn Alexander all in favor

6. CONSENT AGENDA: Motion: Dan Wilhelm

2nd: Glenn Alexander all in favor

A. PAYROLL-

B. ACCOUNTS PAYABLE

C. APPROVE MINUTES FROM: May 25, 2021

7. TREASURER REPORT – on file

8. CLERK REPORT

A. FIRE/POLICE – on file

9. OLD BUSINESS

10. NEW BUSINESS –

1. I.T Right update Deputy Clerks computer to have Microsoft Apps installed. Motion

Dan Wilhelm

2nd: Glenn Alexander all in favor

11. ADJOURN MEETING. 7:30 PM Motion: Dan Wilhelm

2nd: Jaclyn Hall all in

favor

Summerfield Township

Special Meeting

Tuesday July 6, 2021

1. Call to Order/Pledge: 10:05AM

2. Roll Call:

Present: Mike Romatz, Glenn Alexander, Dan Wilhelm and Jaclyn Hall

Absent: Joanne Sheehan

3. F-65 bids; Baird, Cotter and Bishop: starting at \$625-700 depending on how time and billing rates work out.

Weilander Fitzhugh: \$500

Motion to accept Weilander Fitzhugh bid , Dan Wilhelm 2nd: Glenn Alexander all in favor

4. Adjourn Meeting: 10:15 am Motion Dan Wilhelm 2nd: Jaclyn Hall all in favor

07/27/2021 02:38 PM
User: TRISHA
DB: Summerfield Twp

CHECK REGISTER FOR SUMMERFIELD TOWNSHIP HALL
CHECK DATE FROM 06/30/2021 - 07/27/2021

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount	Aprv
Bank GEN GEN FUND						
Check Type: Paper Check						
06/30/2021	GEN	11714	00002	AT&T	117.57	_____
06/30/2021	GEN	11715	00049	BECKMAN PRODUCTION SERVICES	13,575.00	_____
06/30/2021	GEN	11716	00032	HEINTZ PROPANE	239.78	_____
07/07/2021	GEN	11717	00018	CONSUMERS ENERGY	232.73	_____
07/07/2021	GEN	11718	00127	JOANNE SHEEHAN	14.98	_____
07/07/2021	GEN	11719	00068	MVW & ASSOCIATES	750.00	_____
07/07/2021	GEN	11720	00095	TEAM FINANCIAL GROUP	465.29	_____
07/09/2021	GEN	11721	00107	SOM DISBURSEMENT UNIT-CHILD SUPPORT	99.75	_____
07/13/2021	GEN	11722	00011	CLARE COUNTY EQUALIZATION	426.80	_____
07/13/2021	GEN	11723	00033	HUGHES NETWORK SYSTEM	120.73	_____
07/13/2021	GEN	11724	00124	MUNIWEB	135.00	_____
07/13/2021	GEN	11725	00048	REPUBLIC SERVICES #237	2,172.85	_____
07/22/2021	GEN	11726	00107	SOM DISBURSEMENT UNIT-CHILD SUPPORT	99.75	_____
07/22/2021	GEN	11727	00003	BS&A SOFTWARE	654.00	V _____
Void Reason: WRONG CK # USED						
07/22/2021	GEN	11728	00122	IT RIGHT	3,269.60	V _____
Void Reason: WRONG CK # USED						
07/22/2021	GEN	11729	00037	MARION VFW POST 6015	75.00	V _____
Void Reason: WRONG CK # USED						
07/22/2021	GEN	11730	00053	RHINEHART, THOMAS	94.02	V _____
Void Reason: WRONG CHECK # USED						
07/22/2021	GEN	11731	00003	BS&A SOFTWARE	654.00	_____
07/22/2021	GEN	11732	00122	IT RIGHT	3,269.60	_____
07/22/2021	GEN	11733	00037	MARION VFW POST 6015	75.00	_____
07/22/2021	GEN	11734	00053	RHINEHART, THOMAS	94.02	_____
07/27/2021	GEN	11735	00055	US POSTAL SERVICE	770.00	V _____
Void Reason: FORGOT TO PUT INVOICE IN FIRST						
07/27/2021	GEN	11736	00055	US POSTAL SERVICE	770.00	_____
Total Paper Check:					28,175.47	=====

GEN TOTALS:

Total of 23 Checks:
Less 5 Void Checks:

Total of 18 Disbursements:

28,175.47
4,862.62
23,312.85

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/30/2021	PR	1489	ALEXANDER, GLENN	130.00	120.06	0.00	Open
06/30/2021	PR	1490	ROMATZ, MICHAEL	213.10	171.41	0.00	Open
06/30/2021	PR	1491	MARTIN, TRISHA M	377.00	328.17	0.00	Open
06/30/2021	PR	1492	ROOD, MAYELEN	200.00	121.20	0.00	Open
06/30/2021	PR	1493	SHEEHAN, JOANNE	580.63	511.55	0.00	Open
06/30/2021	PR	1494	HALL, JACLYN L	500.00	440.50	0.00	Open
06/30/2021	PR	1495	RHINEHART, THOMAS	512.45	351.31	0.00	Open
06/30/2021	PR	1496	WILHELM, DANIEL M	500.00	440.50	0.00	Open
07/16/2021	PR	1497	MARTIN, TRISHA M	117.00	88.05	0.00	Open
07/16/2021	PR	1498	SHEEHAN, JOANNE	580.63	511.53	0.00	Open
07/16/2021	PR	1499	RHINEHART, THOMAS	304.70	168.69	0.00	Open
07/16/2021	PR	1500	ALEXANDER, GLENN	130.00	120.05	0.00	Open
07/16/2021	PR	1501	ROMATZ, MICHAEL	296.20	244.64	0.00	Open
07/16/2021	PR	1502	HALL, JACLYN L	500.00	440.50	0.00	Open
07/16/2021	PR	1503	WILHELM, DANIEL M	500.00	440.50	0.00	Open

Totals:

Number of Checks: 015

5,441.71

4,498.66

0.00

Total Physical Checks:

15

Total Check Stubs:

July Report 2021

June 2021 BALANCES

	Beginning Bal.	Receipts	Interest	Disbursements	Trans In	Trans Out	Sweep	Adj.	Ending Bal.
GENERAL FUND	\$ 141,222.35	\$ 10,398.06	\$ 3.23	\$ (13,459.95)			\$ (4,885.43)	\$ (20.00)	\$ 133,258.26
PAYROLL	\$ -				\$ 4,885.43		\$ (3,735.33)	\$ (1,150.10)	\$ -
FIRE FUND	\$ 29,261.70								\$ 29,261.70
ROAD FUND CD-Isabella Bank	\$ 192,279.12		\$ 283.50						\$ 192,562.62
ROAD FUND	\$ 157,088.45			\$ (13,575.00)					\$ 143,513.45
RUBBISH FUND	\$ 65,291.32			\$ (2,772.11)					\$ 62,519.21
RUBBISH PAYROLL	\$ -				\$ 1,150.10	\$ (1,150.10)			\$ -
TAX DRAWER	\$ 200.00								\$ 200.00
TAXES	\$ 784.94								\$ 784.94
	\$ -								\$ -
TOTAL	\$ 586,127.88	\$ 10,398.06	\$ 286.73	\$ (29,807.06)	\$ 6,035.53	\$ (1,150.10)	\$ (8,620.76)	\$ (1,170.10)	\$ 562,100.18
				Bank Balances					Pooled Cash Bal
				As of 06/30/21					As of 06/30/21
GENERAL FUND	\$ 133,258.26								\$ 133,258.26
PAYROLL	\$ -		General.	\$ 368,552.62				GENERAL	\$ 133,258.26
FIRE FUND	\$ 29,261.70		Payroll	\$ -				FIRE	\$ 29,261.70
ROAD FUND CD-Isabella Bank	\$ 192,562.62		Taxes	\$ 784.94				ROAD	\$ 143,513.45
ROAD FUND	\$ 143,513.45		Road CD	\$ 192,562.62				RUBBISH	\$ 62,519.21
RUBBISH FUND	\$ 62,519.21		Tax drawer	\$ 200.00					
RUBBISH PAYROLL	\$ -								
TAX DRAWER	\$ 200.00								
TAXES	\$ 784.94								
Total of Funds	\$ 562,100.18			\$ 562,100.18					\$ 368,552.62

**CLARE COUNTY SHERIFF DEPARTMENT**

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INCIDENTS BY AREA**JUNE 2021**

07/01/2021

AREA	NUMBER THIS AREA	INCIDENT TYPE	NUMBER THIS TYPE
0012	51	Ambulance Run	5
		Be On the Look Out	3
		Civil	1
		Damage to Property	1
		False Alarm Activation	1
		GENERAL PATROL	1
		General Assistance	4
		General Non-Criminal	1
		Intimidation/ Stalking	2
		Marine Complaint	3
		Motorist Assist	1
		Non-Aggravated Assault	2
		ORV Traffic Stop	1
		Operating Under the Influence of Liquor or Drugs	1
		Paper Service	2
		Property Check	2
		TRAFFIC PATROL	1
		Traffic Stop	16
		Weapon Offense - Explosives	3
0013	44	Accident, Fire	1
		Accident, Non-Traffic/ Private Property	1
		Ambulance Run	3
		Animal Control Complaint	4
		Be On the Look Out	1
		Burglary - Forced Entry	1
		Car/ Deer Accident	1
		Conservation	1
		Family - Other	1
		General Assistance	2
		Intimidation/ Stalking	1
		LINES DOWN	6
		Larceny - Other	3
		Larceny - Theft of Motor Vehicle Parts/ Accesories	1
		Motor Vehicle Theft	1
		Paper Service	1
		Property Check	1
		Repo	1
		Suspicious Persons	3
		Traffic Stop	6
		Trespass - Other	1
		Vehicle/Object Road Hazard	3
0014	26	Ambulance Run	7

**CLARE COUNTY SHERIFF DEPARTMENT**

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INCIDENTS BY AREA**JUNE 2021**

07/01/2021

AREA	NUMBER THIS AREA	INCIDENT TYPE	NUMBER THIS TYPE
		Damage to Property	1
		General Assistance	1
		General Non-Criminal	1
		Larceny - Other	1
		Marine Complaint	1
		ORV PI ACCIDENT	1
		ORV Traffic Stop	1
		Operating Under the Influence of Liquor or Drugs	1
		Property Check	2
		Suspicious Persons	1
		Traffic Stop	7
		Valid Alarm Activation	1
0015	203	Accident, Fire	12
		Accident, Non-Traffic/ Private Property	2
		Aggravated/ Felonious Assault	1
		Ambulance & Rescue	16
		Ambulance Run	3
		Animal Control Complaint	4
		BOL Wrong Way Driver	1
		Be On the Look Out	7
		Burglary - Forced Entry	2
		CSC 1 Penis/ Vagina	1
		Car/ Deer Accident	2
		Civil	1
		Civil Rights	1
		Conservation	2
		Damage to Property	3
		Embezzlement	1
		False Alarm Activation	1
		Family - Abuse/ Neglect Non-Violent	1
		Family - Other	1
		General Assistance	10
		Hit & Run Motor Vehicle Accident	1
		Intimidation/ Stalking	4
		LINES DOWN	9
		Lost & Found Property	2
		Marine Complaint	1
		Motor Vehicle Theft	1
		Motorist Assist	9
		Narcan Administered	2
		Natural Death	1
		Non-Aggravated Assault	3
		ORV Traffic Stop	2

TOWNSHIP CODES

Jun-21

ARTHUR	0001
FRANKLIN	0002
FREEMAN	0003
FROST	0004
GARFIELD	0005
GRANT	0006
GREENWOOD	0007
HAMILTON	0008
HATTON	0009
HAYES	0010
LINCOLN	0011
REDDING	0012
SHERIDAN	0013
SUMMERFIELD	0014
SURREY	0015
WINTERFIELD	0016
GLADWIN CO.	0026
FARWELL	0030
ISABELLA CO	0037
HARRISON	0039
CLARE	0046
MARION	0067

**SUMMERFIELD TOWNSHIP COLLECTION AND DISPOSAL OF GARBAGE AND
RUBBISH SPECIAL ASSESSMENT DISTRICT**

RESOLUTION NO. 2021-12

At a regular meeting of the Township Board of Summerfield Township, Clare County, Michigan, held at the Summerfield Township Hall on the 27th day of July 2021, at 6:30 p.m., Eastern Daylight/Standard Time.

PRESENT: Dan Wilhelm,

ABSENT: None

The following resolution was offered by Dan
and supported by Glenn :

WHEREAS, pursuant to Act 188, Public Acts of Michigan of 1954, as amended ("Act 188"), the Township Board may proceed to initiate and carry out the collection and disposal of garbage and rubbish; and

WHEREAS, the Township Board has received a proposed plan of Collection and Disposal of Garbage and Rubbish, the proposed locations thereof and an estimate of the costs of the same, with total estimated costs of **\$34,428** annually, all as described on the attached **Exhibit A**; and

WHEREAS, the Township Board tentatively determines that there is a need for the proposed Collection and Disposal of Garbage and Rubbish described in Exhibit A to serve the properties within the proposed district described in the attached **Exhibit B**; and

WHEREAS, the Township Board desires to proceed with the proposed Collection and Disposal of Garbage and Rubbish to benefit the properties within the proposed district described in the attached **Exhibit B**.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Summerfield Township, Clare County, Michigan, as follows:

2. The Township Board tentatively designates the special assessment district against which the costs of the proposed Collection and Disposal of Garbage and Rubbish are to be assessed as proposed Summerfield Township Collection and Disposal of Garbage and Rubbish Special Assessment District, which shall include the lands and premises more particularly described in the attached Exhibit B.

4. The Township Board shall conduct a public hearing to hear any objections to the proposed Collection and Disposal of Garbage and Rubbish, to the estimate of costs, and to the special assessment district proposed to be established for the assessment of the costs of such Collection and Disposal of Garbage and Rubbish, on August 17, 2021, at 7p.m., at the Summerfield Township Hall. Notice of the public hearing shall be substantially in the form attached as Exhibit C and shall be provided by first class mail and by publication as required by Act 188 and other applicable laws.

Yeas: Mike, Glenn, Dan, Joanne, Jacklyn

Nays: _____

[illegible]

I, the undersigned, the duly qualified and acting clerk for Summerfield Township, Clare County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Summerfield Township Board at a meeting held on the 27th day of July 2021, and further certify that the above Resolution was adopted at said meeting.

Jaclyn Hall, Summerfield Township Clerk

**SUMMERFIELD TOWNSHIP COLLECTION AND DISPOSAL OF GARBAGE AND
RUBBISH SPECIAL ASSESSMENT DISTRICT**

EXHIBIT A

PLAN FOR PROPOSED COLLECTION AND DISPOSAL OF GARBAGE AND RUBBISH
AND ESTIMATE OF COSTS

Summerfield Township desires to provide its citizens with environmentally sound solid waste collection and disposal and yard waste collection. The project will consist of acceptable waste disposal 3x per week per calendar year from each residential unit and yard waste collection at the Summerfield Township Transfer Station which is agreed upon between the assigned waste collection company and Summerfield Township.

The estimate of cost for the project is **\$34,428** per year.

The proposed special assessment district will consist of all residential parcels within Summerfield Township, Clare County, Michigan.

The parcels proposed for the collection and disposal of residential and yard waste materials each year include the following:

[ATTACHED LIST OF RESIDENTIAL PARCELS]

Resolution

Summerfield Township, Clare County, Michigan

Resolution of Budget Amendment by Summerfield Township Board:

On July 27, 2021, the Summerfield Township Board authorized the following Budget Amendments.

Please see the attached amended budget worksheets.

Motion by Dan

Supported by Glenn

Roll Call Vote to adopt the foregoing resolution, the following voted:

Supervisor Wilhelm: Yes

Clerk Hall: Yes

Treasurer Sheehan: Yes

Trustee Alexander: Yes

Trustee Romatz: Yes.

Absent: —

The Supervisor declared the resolution adopted on July 27, 2021.

I, Jaclyn Hall, Clerk of Summerfield Township, Clare County, Michigan, do hereby certify that the foregoing Resolution was adopted by the Board of Hayes Township at a General Meeting here therein on July 27, 2021.

Jaclyn Hall, Clerk, Summerfield Township, Clare County, Michigan
Resolution #

Note: copy of attached worksheet to stay with amendment.

SUMMARY
Fund 101 - GENERAL FUND

Revenues		Current Budget	Increase	Decrease	New Budget
General	\$	110,041.50	\$ 1,276.34	\$ -	\$ 111,317.84
Expenses		Current Budget	Increase	Decrease	New Budget
Dept 101 - TOWNSHIP BOARD	\$	33,082.36	\$ 262.49	\$ 520.00	\$ 32,824.85
Dept 171 - SUPERVISOR	\$	13,386.00	\$ -	\$ -	\$ 13,386.00
Dept 215 - CLERK	\$	29,439.56	\$ 100.00	\$ -	\$ 29,539.56
Dept 247 - BOARD OF REVIEW	\$	1,662.40	\$ -	\$ -	\$ 1,662.40
Dept 253 - TREASURER	\$	41,856.33	\$ -	\$ 2,078.00	\$ 39,778.33
Dept 257 - ASSESSOR	\$	16,506.00	\$ 1,126.75	\$ -	\$ 17,632.75
Dept 262 - ELECTIONS	\$	283.75	\$ -	\$ -	\$ 283.75
Dept 265 - TOWNSHIP HALL & GROUNDS	\$	11,750.58	\$ -	\$ -	\$ 11,750.58
Dept 448 - UTILITIES -STREET LIGHTING	\$	300.00	\$ -	\$ -	\$ 300.00
Dept 567 - CEMETERY	\$	575.08	\$ 437.60	\$ -	\$ 1,012.68
Dept 701 - PLANNING COMMISSION	\$	743.36	\$ -	\$ -	\$ 743.36
Dept 702 - ZONING ADMINISTRATION	\$	-	\$ 50.00	\$ -	\$ 50.00
Dept 751 - PARK	\$	325.03	\$ 277.55	\$ -	\$ 602.58
	\$	149,910.45	\$ 2,254.39	\$ 2,598.00	\$ 149,566.84

SUMMARY
Fund 201 - ROAD FUND

REVENUES		Current Budget	Increase	Decrease	New Budget
	\$	48,255.00	\$ -	\$ -	\$ 48,255.00
EXPENSES		Current Budget	Increase	Decrease	New Budget
	\$	30,000.00	\$ -	\$ -	\$ 30,000.00

SUMMARY
Fund 206 - FIRE FUND

REVENUES		Current Budget	Increase	Decrease	New Budget
	\$	16,360.00	\$ 3.58	\$ -	\$ 16,363.58
EXPENSES		Current Budget	Increase	Decrease	New Budget
	\$	15,500.00	\$ -	\$ -	\$ 15,500.00

SUMMARY
Fund 226 - RUBBISH FUND

REVENUES		Current Budget	Increase	Decrease	New Budget
	\$	22,050.00	\$ -	\$ -	\$ 22,050.00
EXPENSES		Current Budget	Increase	Decrease	New Budget
	\$	34,428.40	\$ 753.60	\$ 754.00	\$ 34,428.00