

SUMMERFIELD TOWNSHIP

9971 N. FINLEY LAKE AVE, HARRISON, MI 48625

REGULAR BOARD MEETING AGENDA

APRIL 25, 2023

1. CALL TO ORDER/PLEDGE - 631

2. ROLL CALL

Dan Wilhelm - Pre.

Mike Romatz - Pre

Glenn Alexander - Pre

Sheri Levy - Pre

Jaclyn Hall - Pre.

B.O.E doing study for cost for early vote.
- county taking over cost for a day early vote.

3. GUEST - DAVE HOFELING

4. PUBLIC COMMENT - N/A

5. Approve Agenda - Motion: Dan

2nd:

Glenn

All in favor.

6. CONSENT AGENDA: Motion: Dan

2nd:

Mike

all in favor.

A. PAYROLL-

B. ACCOUNTS PAYABLE

C. APPROVE MINUTES FROM: March 28, 2023, Regular Board Meeting

7. TREASURER REPORT

- Change to bill's - Past Equalization / Fetch GIS

- Propose change to KCI - Motion Dan

2nd All in favor.
Glenn

8. CLERK REPORT

A. FIRE/POLICE

B. ELECTIONS

9. OLD BUSINESS

10. NEW BUSINESS

- Community events flyer going in shadow Box

11. MVW & ASSOCIATES CONTRACT

- Motion Dan 2nd Glenn
all in favor.

12. ADJOURN MEETING. 650

SCANNED
4-26-23 JH

Check Register Report For Summerfield Township
For Check Dates 03/16/2023 to 04/15/2023

04/25/2023 10:53 AM

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/31/2023	PR	1959	ALEXANDER, GLENN	130.00	120.06	0.00	Open
03/31/2023	PR	1960	ROMATZ, MICHAEL	180.00	116.23	0.00	Open
03/31/2023	PR	1961	WILHELM, DANIEL M	500.00	440.50	0.00	Open
03/31/2023	PR	1962	HALL, JACLYN L	500.00	440.50	0.00	Open
03/31/2023	PR	1963	MARTIN, TRISHA M	616.13	542.81	0.00	Open
03/31/2023	PR	1964	BARTEL, LAURIE J	50.00	44.04	0.00	Open
03/31/2023	PR	1965	NICHOLS, SHERRY E	50.00	44.04	0.00	Open
03/31/2023	PR	1966	LEVY, SHERILENE H	580.63	511.55	0.00	Open
03/31/2023	PR	1967	SEARIGHT, DENISE K	276.25	243.38	0.00	Open
03/31/2023	PR	1968	ADCOCK, JAMES D	50.00	44.04	0.00	Open
03/31/2023	PR	1969	RHINEHART, THOMAS	551.58	386.19	0.00	Open
03/31/2023	PR	1970	VANWORMER, MEGAN	25.00	22.02	0.00	Open
04/15/2023	PR	1971	ALEXANDER, GLENN	130.00	120.05	0.00	Open
04/15/2023	PR	1972	HALL, JACLYN L	585.68	515.99	0.00	Open
04/15/2023	PR	1973	HUNTER, JOANNE	85.68	75.49	0.00	Open
04/15/2023	PR	1974	HUNTER, MICHAEL	50.00	44.05	0.00	Open
04/15/2023	PR	1975	LEVY, SHERILENE H	580.63	511.53	0.00	Open
04/15/2023	PR	1976	MARTIN, TRISHA M	789.95	695.95	0.00	Open
04/15/2023	PR	1977	NIELSEN, VALERIE	95.68	84.30	0.00	Open
04/15/2023	PR	1978	RHINEHART, THOMAS	456.95	302.83	0.00	Open
04/15/2023	PR	1979	ROMATZ, MICHAEL	130.00	70.05	0.00	Open
04/15/2023	PR	1980	SEARIGHT, DENISE K	269.75	237.65	0.00	Open
04/15/2023	PR	1981	SHEEHAN, HERMAN	50.00	44.05	0.00	Open
04/15/2023	PR	1982	WILHELM, DANIEL M	500.00	440.50	0.00	Open
Totals:			Number of Checks: 024	7,233.91	6,097.80		0.00

Total Physical Checks:

24

Total Check Stubs:

04/25/2023 10:51 AM
User: JACLYN
DB: Summerfield Twp

CHECK REGISTER FOR SUMMERFIELD TOWNSHIP HALL
CHECK DATE FROM 03/29/2023 - 04/24/2023

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GEN FUND					
04/03/2023	GEN	12142	00144	TRIPLE J SOLUTIONS	1,140.00
04/03/2023	GEN	12143	00107	SOM DISBURSEMENT UNIT-CHILD SUPPORT	99.75
04/05/2023	GEN	12144	00002	AT&T	176.51
04/05/2023	GEN	12145	00018	CONSUMERS ENERGY	100.00
04/05/2023	GEN	12146	00032	HEINTZ PROPANE	248.77
04/05/2023	GEN	12147	00104	JACLYN HALL	149.95
04/05/2023	GEN	12148	00017	MTA	194.50
04/05/2023	GEN	12149	00068	MVW & ASSOCIATES INC.	750.00
04/05/2023	GEN	12150	00095	TEAM FINANCIAL GROUP	465.29
04/11/2023	GEN	12151	00018	CONSUMERS ENERGY	230.98
04/11/2023	GEN	12152	00140	GFL ENVIRONMENTAL	993.52
04/11/2023	GEN	12153	00033	HUGHES NETWORK SYSTEM	120.73
04/11/2023	GEN	12154	00124	MUNIWEB	135.00
04/11/2023	GEN	12155	00046	QUILL	394.64
04/12/2023	GEN	12156	00145	CITY OF HARRISON	150.00 V
04/12/2023	GEN	12157	00110	DANIEL WILHELM	765.71 V
04/12/2023	GEN	12158	00145	CITY OF HARRISON	150.00
04/12/2023	GEN	12159	00110	DANIEL WILHELM	765.71
04/14/2023	GEN	12160	00107	SOM DISBURSEMENT UNIT-CHILD SUPPORT	99.75

GEN TOTALS:

Total of 19 Checks:
Less 2 Void Checks:

Total of 17 Disbursements:

7,130.81
915.71
6,215.10

SUMMERFIELD TOWNSHIP

9971 N. FINLEY LAKE AVE, HARRISON, MI 48625

UNAPPROVED REGULAR BOARD MEETING

UNAPPROVED BUDGET MEETING

MARCH 28, 2023

1. CALL TO ORDER/PLEDGE – 6:31PM

2. ROLL CALL

Dan Wilhelm – Present

Mike Romatz - Present

Glenn Alexander – Present

Sheri Levy - Absent

Jaclyn Hall - Present

3. GUEST – DAVE HOEFLING- updated about Election Consolidation to be discussed at next Commissioners meeting. Greater Lansing Food Drive helping other areas within Michigan, and 2nd Amendment Resolution passed in Clare County.

4. LORI MOTT – M.V. Realty soliciting home owners to sign a contract with them to sell their home, then files a lien on homeowner house.

Proposal 22-2

- 9-day early vote (in-person)
- AV Ballot – still the same other than application is now different
- Secure ballots drop boxes (under surveillance)
- I.D – still required unless you sign affidavit.
- County is working with Township Clerks to consolidate 9-day early vote

5. PUBLIC COMMENT –

6. Approve Agenda – Motion: Dan Wilhelm 2nd: Mike Romatz all in favor.

7. CONSENT AGENDA: Motion: Dan Wilhelm 2nd: Glenn Alexander all in favor

A. PAYROLL-

B. ACCOUNTS PAYABLE

C. APPROVE MINUTES FROM: February 28, 2023, Regular Board Meeting and March 22, 2023 Special Meeting

8. TREASURER REPORT – on file

9. CLERK REPORT- on file

A. FIRE/POLICE-

B. Election (9-day early vote)

C. ARPA reporting started by Weinlander Fitzhugh.

D. BS&A Change Chart of Accounts Project in Phase 5

10.Planning Commission - working on Master Plan updates, also working on property setbacks changes

11.OLD BUSINESS

12.NEW BUSINESS –

13. Vc3- \$4800-\$900=3900 for the 2023 contract. Motion Dan Wilhelm 2nd: Glenn

Alexander all in favor

14. EMC renewal and policy change. Motion Dan Wilhelm 2nd: Glenn Alexander all in favor

15.Essentials Training for Planning and Zoning in person \$50/ea. (City of Harrison) April 8,

2023: Motion Dan Wilhelm 2nd: Mike Romatz all in favor

16. Jackson Road project (off Muskegon Rd) repairs \$121,822.62 split with County for

\$60,911.31. Motion Dan Wilhelm 2nd: Glenn Alexander all in favor

17. Update lighting for Township Hall spend up to \$2000. Motion Dan Wilhelm

2nd: Mike Romatz all in favor

18.CLOSE REGULAR BOARD MEETING: 7:08pm Motion Dan Wilhelm 2nd: Jaclyn Hall all in favor

19.OPEN BUDGET HEARING- 7:08 PM

20. FINAL BUDGET AMENDMENT. Motion Dan Wilhelm 2nd: Jaclyn Hall split 3:1:1

majority rules

Roll Call vote: Wilhelm Y, Romatz Y, Hall Y, Alexander N, Levy - absent.

21.GERNERAL APPROPRIATION ACT (Resolution 2023-09) Motion Dan Wilhelm

2nd:

Jaclyn Hall

Roll Call vote: Wilhelm Y, Romatz Y, Hall Y, Alexander Y, Levy - absent

7:23 PM Supervisor Wilhelm Motion to close budget meeting. Mike Romatz 2nd, all in favor

22. PUBLIC COMMENTS: Question was asked when Haskell Lake road would see some repairs.- Supervisor responded as we rebuild funds.

23.ADJOURN MEETING. 7:23 PM

APRIL REPORT

March 2023 Balanced

GENERAL LEDGER DETAIL MONTHLY ACTIVITY

	Adjusted Beginning Bal.	Receipts	Interest/Fees	Disbursements	Trans IN	Trans OUT	Sweep	Adj.	Adjusted Ending Bal.
GENERAL FUND	\$ 137,860.06	\$ 12,887.23		\$ (5,498.38)	\$ 6,347.97	\$ (6,347.97)	\$ (5,627.97)	\$ (720.00)	\$ 138,900.94
PAYROLL	\$ -								\$ -
FIRE FUND	\$ 20,288.48	\$ 2,518.31							\$ 22,806.79
ROAD FUND CD	\$ -								\$ -
ROAD FUND	\$ 146,627.17	\$ 6,876.11							\$ 153,503.28
RUBBISH FUND	\$ 78,685.10	\$ 7,438.83		\$ (826.46)					\$ 85,297.47
RUBBISH PAYROLL	\$ -				\$ 720.00	\$ (720.00)			\$ -
TAX DRAWER	\$ 200.00								\$ 200.00
TAXES	\$ 77,286.23	\$ 26,354.63		\$ (102,376.03)				\$ (485.18)	\$ 779.65
ARPA Grant (285)	\$ 10,204.16								\$ 10,204.16
	\$ -								\$ -
TOTAL	\$ 471,151.20	\$ 56,075.11	\$ -	\$ (108,700.87)	\$ 7,067.97	\$ (7,067.97)	\$ (5,627.97)	\$ (1,205.18)	\$ 411,692.29

General Ledger Total Summary		General Fund 'Pooled' Cash Balance		'Adjusted' Bank Statement Balances	
As of 03/31/2023		As of 03/31/2023		As of 03/31/2023	
GENERAL FUND	\$ 138,900.94	GENERAL	\$ 138,900.94	GENERAL	\$ 410,712.64
PAYROLL	\$ -	FIRE	\$ 22,806.79	PAYROLL	\$ -
FIRE FUND	\$ 22,806.79	ROAD	\$ 153,503.28	TAXES	\$ 779.65
ROAD FUND CD	\$ -	RUBBISH	\$ 85,297.47	ROAD CD	\$ -
ROAD FUND	\$ 153,503.28	ARPA Grant	\$ 10,204.16		
RUBBISH FUND	\$ 85,297.47				
RUBBISH PAYROLL	\$ -				
TAX DRAWER	\$ 200.00				
TAXES	\$ 779.65			TAX DRAWER	\$ 200.00
ARPA Grant	\$ 10,204.16				
				Cash on Hand	\$ 411,692.29
Total of Funds	\$ 411,692.29		\$ 410,712.64		

2023	2023	2023
EQUALIZATION	KCI w/Equalization	SUMMERFIELD w/Equalization

	Parcels/Tax Bills		Parcels/Tax Bills		Parcels/Tax Bills	
	Amount	Amount	Amount	Amount	Amount	Amount
Equalization						
Option #3	903 \$ 1,354.50	903 \$ 1,354.50	903 \$ 1,354.50	903 \$ 1,354.50		
Personal Property Kits	0 \$ -	0 \$ -	0 \$ -	0 \$ -		
Service Charge for Printing	0 \$ -	0 \$ -	0 \$ -	0 \$ -		
Summer	778 \$ 655.70	778 \$ 1,041.44	778 \$ 900.00			
Winter	778	778	778			
	<u>\$ 2,010.20</u>	<u>\$ 2,395.94</u>	<u>\$ 2,254.50</u>			

2023	2023
KCI w/o Equalization	Summerfield w/o Equalization

	Parcels/Tax Bills		Parcels/Tax Bills	
	Amount	Amount	Amount	Amount
Equalization				
Option #3	903 \$ -	903 \$ -		
Personal Property Kits	0 \$ -	0 \$ -		
Service Charge for Printing	0 \$ -	0 \$ -		
KCI Summer	778 \$ 1,041.44	778 \$ 900.00		
Winter	778	778		
	<u>\$ 1,041.44</u>	<u>\$ 900.00</u>		

**CLARE COUNTY SHERIFF DEPARTMENT**

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INCIDENTS BY AREA**MARCH 2023**

04/03/2023

AREA	NUMBER THIS AREA	INCIDENT TYPE	NUMBER THIS TYPE
		Animal Control Complaint	5
		Be On the Look Out	1
		Fraud - False Pretence/ Swindle/ Confidence Game	1
		General Assistance	2
		Larceny - Other	1
		Larceny - Theft from Building	1
		Motorist Assist	2
		Obstructing Justice	1
		Paper Service	2
		Suspicious Persons	2
		Traffic Accident	3
		Traffic Stop	3
		Vehicle/Object Road Hazard	1
0014	10	Ambulance Run	4
		Civil	1
		Fraud - False Pretence/ Swindle/ Confidence Game	1
		General Assistance	1
		TRAFFIC PATROL	1
		Traffic Accident	1
		Traffic Accident with Injury	1
0015	152	Accident, Fire	6
		Ambulance & Rescue	21
		Ambulance Run	3
		Animal Control Complaint	3
		Be On the Look Out	4
		Car/ Deer Accident	7
		Conservation	2
		Damage to Property	2
		Elder Justice Abuse required reporting	1
		Family - Abuse/ Neglect Non-Violent	2
		Family - Other	1
		Fraud - Impresonation	1
		GENERAL PATROL	2
		General Assistance	10
		General Non-Criminal	1
		Intimidation/ Stalking	5
		LINES DOWN	1
		Larceny - Other	4
		Motorist Assist	4
		Narcan Administered	1
		Natural Death	2
		Non-Aggravated Assault	1

TOWNSHIP CODES

Mar-23

ARTHUR	0001
FRANKLIN	0002
FREEMAN	0003
FROST	0004
GARFIELD	0005
GRANT	0006
GREENWOOD	0007
HAMILTON	0008
HATTON	0009
HAYES	0010
LINCOLN	0011
REDDING	0012
SHERIDAN	0013
SUMMERFIELD	0014
SURREY	0015
WINTERFIELD	0016
GLADWIN CO.	0026
FARWELL	0030
ISABELLA CO	0037
HARRISON	0039
CLARE	0046
MARION	0067



Jaclyn Hall <hallsummerfield@gmail.com>

Information

1 message

Lori Mott <mottl@clareco.net>

Thu, Apr 20, 2023 at 10:07 AM

To: Alexa Cooper <lexcooper14@gmail.com>, Bonnie Blackledge <winterfield.twnshp@gmail.com>, Carol Majewski <clm@lincolntwp.com>, Cindy Gadberry <hayestwpdeputyclerk@gmail.com>, Cindy LaFave <info@freemantwp.org>, Deb Hammar <hammardebra@gmail.com>, Deb Hoyt <hayestownshipclerk@gmail.com>, Diane Lyon <dlyon@cityofclare.org>, Glenna Bradbury <gbradbury@surreytownship.com>, Jaclyn Hall <hallsummerfield@gmail.com>, Janae Coon <janaecoon24@gmail.com>, Janet Clayton <clerk@garfieldtownship.net>, Janice Larose <jlarose2983@gmail.com>, Joan Rattray <frostclerk@gmail.com>, Joan'E Farwell <deputyclerk@garfieldtownship.net>, Julie Fulton <deputyclerk@greenwoodtownship.org>, Katheryn Decker <kmdclerk@gmail.com>, Linda McClain <hattonclerk@yahoo.com>, Rachel Machson <clerk@greenwoodtownship.org>, Sara Schumacher <sschumacher@cityofclare.org>, Susan Brower <reddingclerk@gmail.com>, Tammy Teall <clerk@grant-township.org>, Tom Burger <tburger@comcast.net>, Tracy Wheeler-Clay <office@cityofharrison-mi.gov>, Valdine <clerk@hamiltontwp.us>, "Amy Wright - Hamilton Twp. Deputy Clerk" <deputyclerk@hamiltontwp.us>, Leann Strouse <sheridantwpclerk@yahoo.com>, Raquel Brown - Sheridan Deputy Clerk <deputy.clerk@sheridantwpclareco.com>, Justin Cavanaugh <jcavanaugh@cityofharrison-mi.gov>, "deputyclerksummerfield@gmail.com" <deputyclerksummerfield@gmail.com>
Cc: Bill Strouse <billstrouse@ispmgt.com>, Elections <elections@clareco.net>

Good morning Clerks,

I have good news, the Clare County Board of Commissioners voted yesterday to absorb the total cost of the townships and cities consolidating with the County for the State and Federal Elections in 2024. This will only be for the cost to run the election at the county. By the end of 2024 the State should have some plan in place to help with the costs. Please send me an email back to confirm whether or not you plan to consolidate with the County no later than May 31st. I will then send you an agreement to sign transferring authority to me to run those elections that I will need signed and back from you no later than June 30th so I can start working on programming and planning for the February Election right away in July.

More good news! Election Source will be at our Clerk meeting on Thursday, April 27th to demonstrate their new tabulator that is significantly faster. Please let me know if there is anything you would like us to focus on at the meeting next week and I will make sure we do. We are also ready to start doing some different trainings. We will be holding a Chairperson Training again and would like to know what you would like a training for yourself or your election inspectors.

Have a wonderful day and I will see you on the 27th!

*Lori Mott
Clare County
Clerk and Register of Deeds
225 W. Main St.
P.O. Box 438
Harrison, MI 48625
989-539-7131 ext. 5101*