## SUMMERFIELD TOWNSHIP

# 9971 N. FINLEY LAKE AVE, HARRISON, MI 48625

## APPROVED REGULAR BOARD MEETING

## FEBRUARY 28, 2023

## 1. CALL TO ORDER/PLEDGE – 6:30 pm

2. ROLL CALL

Dan Wilhelm – Present Mike Romatz – Present Glenn Alexander – Present Sheri Levy – Present Jaclyn Hall - absent

- 3. GUEST DAVE HOFELING Presented items from the February Commissioners Meeting
- 4. PUBLIC COMMENT -
- 5. Approve Agenda Motion: Dan Wilhelm 2<sup>nd</sup>: Glenn Alexander all in favor
- 6. CONSENT AGENDA: Motion: Dan Wilhelm 2<sup>nd</sup>: Sheri Levy all in favor
  - A. PAYROLL-
  - **B. ACCOUNTS PAYABLE**
  - C. APPROVE MINUTES FROM: January 31, 2023 Regular Board Meeting.
- 7. TREASURER REPORT on file
- 8. CLERK REPORT
  - A. FIRE/POLICE on file
- 9. OLD BUSINESS
- **10.NEW BUSINESS**
- 11. Add alarm code strictly for hall rentals. Motion: Dan Wilhelm 2<sup>nd</sup>: Sheri Levy all in favor
- 12. Rental keys to be assigned to renters (unable to be duplicated) Motion: Sheir Levy 2<sup>nd</sup>: Dan Wilhelm all in favor

- 13. Hire Denise as Admin Assistant for Cemetery @ 12.00/hr. (130 hours/6 months) starting April 1, 2023. Review every 2 months for progress. Motion: Dan Wilhelm 2<sup>nd</sup>: Mike Romatz Roll Call: Dan -Y Sheri-Y Glenn-Y Mike-Y Jaclyn-absent Motion passed 4 yays / 1 absent/ 0-no
- 14. Hire Denise as Admin Assistant to Township Board @ \$12/hr (5 hours a week Retention)Starting 1<sup>st</sup> April 2023. Motion: Sheri Levy 2<sup>nd</sup>: Dan Wilhelm Roll Call: Dan-Y Sheri-Y Glenn-Y Mike-Y Jaclyn-absent Motion passed 4 yays / 1 absent/ 0-no
- 15. Establishing pay for Planning Commission {chairperson/vice chair/secretary-\$50 all other members \$40 per meeting} Motion: Sheri Levy 2<sup>nd</sup>: Glenn Alexander Roll Call: Dan-N Sheri-Y Glenn-Y Mike-Y Jaclyn-absent Motion passed 3 yays / 1 no/ 1 absent
- 16. Appoint Jaclyn Hall as Ex. Officio to Planning Commission Board. Motion: Dan Wilhelm 2<sup>nd</sup>: Glenn Alexander all in favor
- 17. Update to Job description of Transfer Station, Custodial & Maintenance. Motion: Sheri Levy 2<sup>nd</sup>: Dan Wilhelm all in favor
- 18. I. T. Right (VC3) Contract \$4400 (-300 for January payment). Motion: Dan motioned to table until next meeting. Sheri Levy 2<sup>nd</sup> , all in favor
- 19. EMC Insurance renewal \$6802. Motion: 2<sup>nd</sup>: Dan motioned to table until next meeting. Sheri Levy 2<sup>nd</sup>, all in favor

20.ADJOURN MEETING.

Jackyn Hall

2<sup>nd</sup>: