

SUMMERFIELD TOWNSHIP

9971 N. FINLEY LAKE AVE, HARRISON, MI 48625

REGULAR BOARD MEETING AGENDA

TUESDAY July 26, 2022

1. CALL TO ORDER/PLEDGE - 6:30

2. ROLL CALL

Dan Wilhelm -

Mike Romatz -

Glenn Alexander -

Sheri Levy -

Jaclyn Hall -

Absent.  
Pre  
Pre  
Pre  
Pre  
- state passed Budget  
6.4 mil app. ORV  
3 mil trails conservation

3. GUEST - Bronwyn Asplund

4. PUBLIC COMMENT -

5. Approve Agenda - Motion:

6. CONSENT AGENDA: Motion:

A. PAYROLL-

B. ACCOUNTS PAYABLE

C. APPROVE MINUTES FROM: JUNE 28, 2022 REGULAR BOARD MEETING

7. TREASURER REPORT - ON FILE

8. CLERK REPORT

A. FIRE/POLICE- ON FILE

B. ELECTIONS: PRELIMINARY TEST/PUBLIC TEST - JULY 27<sup>TH</sup>. 1:00 PM

C. CLERK'S HOURS JULY 30, 2022 8AM -4PM

D. PRIMARY ELECTION DAY AUGUST 2, 2022 (FROM 7:00 AM - 8:00 PM)

9. OLD BUSINESS-

10. NEW BUSINESS -

11. MICHIGAN (CLASS) RESOLUTION #2022-11

Roll Call Vote:

Mike - Yes

Glenn - Yes

Dan -

Mot: Jaclyn

Sheri - Yes

Jaclyn - Yes

Absent.

2nd

Sherri

All in favor.

All in favor.

House Bill  
662  
Notices won't need  
to be published  
in paper now

Dave Hoefling - Harrison Street fair  
Aug 26<sup>th</sup> - 27<sup>th</sup>  
Garden tour 25<sup>th</sup>  
Info on Facebook -  
Harrison Street fair

12. 1<sup>ST</sup> QUARTER BUDGET AMENDMENT RESOLUTION #2022-12

- Motion - Jaelyn

Roll Call Vote

Mike - Yes

Sheri - Yes

2nd Sheri.

Glenn - Yes

Jaelyn - Yes

13. ADJOURN MEETING.

Dan -

Absent.

650 pm

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NEXT MEETING AUGUST 30<sup>TH</sup> @ 6:30 PM

For Check Dates 06/30/2022 to 07/15/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/30/2022	PR	1706	ALEXANDER, GLENN	130.00	120.06	0.00	Open
06/30/2022	PR	1707	ROMATZ, MICHAEL	240.80	171.00	0.00	Open
06/30/2022	PR	1708	WILHELM, DANIEL M	500.00	440.50	0.00	Open
06/30/2022	PR	1709	HALL, JACLYN L	500.00	400.50	0.00	Open
06/30/2022	PR	1710	MARTIN, TRISHA M	236.38	208.24	0.00	Open
06/30/2022	PR	1711	LEVY, SHERILENE H	580.63	511.53	0.00	Open
06/30/2022	PR	1712	ROOD, MAYELEN	125.00	55.12	0.00	Open
06/30/2022	PR	1713	RHINEHART, THOMAS	387.80	241.91	0.00	Open
07/15/2022	PR	1714	ALEXANDER, GLENN	130.00	120.05	0.00	Open
07/15/2022	PR	1715	ROMATZ, MICHAEL	130.00	70.06	0.00	Open
07/15/2022	PR	1716	WILHELM, DANIEL M	500.00	440.50	0.00	Open
07/15/2022	PR	1717	HALL, JACLYN L	500.00	400.50	0.00	Open
07/15/2022	PR	1718	MARTIN, TRISHA M	201.50	177.53	0.00	Open
07/15/2022	PR	1719	LEVY, SHERILENE H	580.63	511.53	0.00	Open
07/15/2022	PR	1720	RHINEHART, THOMAS	678.65	484.44	0.00	Open

## Totals:

Number of Checks: 015

5,421.39

4,353.47

0.00

Total Physical Checks:

15

Total Check Stubs:

07/26/2022 10:53 AM  
User: JACLYN  
DB: Summerfield Twp

CHECK REGISTER FOR SUMMERFIELD TOWNSHIP HALL  
CHECK DATE FROM 06/29/2022 - 07/26/2022

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GEN FUND					
07/01/2022	GEN	108(E)	00121	IRS	1,121.67
07/01/2022	GEN	109(E)	00021	EMC INSURANCE	517.00
07/08/2022	GEN	110(E)	00071	STATE OF MICHIGAN - STATE INCOME TX	714.42
07/26/2022	GEN	111(E)	00021	EMC INSURANCE	517.03
07/01/2022	GEN	11930	00107	SOM DISBURSEMENT UNIT-CHILD SUPPORT	99.75
07/01/2022	GEN	11931	00137	MICHIGAN CHLORIDE SALES LLC	8,252.84
07/01/2022	GEN	11932	00046	QUILL	45.97
07/01/2022	GEN	11933	00043	ROMATZ, MIKE	15.50
07/01/2022	GEN	11934	00095	TEAM FINANCIAL GROUP	465.29
07/05/2022	GEN	11935	00136	DARYL SANSOM	6,028.00
07/06/2022	GEN	11936	00002	AT&T	158.75
07/06/2022	GEN	11937	00013	CLARE COUNTY ROAD COMMISSION	1,459.08
07/06/2022	GEN	11938	00124	MUNIWEB	135.00
07/06/2022	GEN	11939	00068	MVW & ASSOCIATES INC.	750.00
07/08/2022	GEN	11940	00018	CONSUMERS ENERGY	204.32
07/08/2022	GEN	11941	00030	HARRISON LUMBER-DO IT CENTER	39.98
07/08/2022	GEN	11942	00137	MICHIGAN CHLORIDE SALES LLC	7,233.03
07/08/2022	GEN	11943	00048	REPUBLIC SERVICES #237	1,837.05
07/13/2022	GEN	11944	00006	CAPITAL EQUIPMENT CLARE	104.78
07/13/2022	GEN	11945	00010	CLARE COUNTY CLEAVER	33.00
07/13/2022	GEN	11946	00033	HUGHES NETWORK SYSTEM	120.73
07/13/2022	GEN	11947	00104	JACLYN HALL	15.35
07/13/2022	GEN	11948	00122	VC3, INC	99.60
07/13/2022	GEN	11949	00061	WEINLANDER FITZHUGH	2,000.00
07/26/2022	GEN	11950	00107	SOM DISBURSEMENT UNIT-CHILD SUPPORT	99.75
07/26/2022	GEN	11951	00003	BS&A SOFTWARE	676.00
07/26/2022	GEN	11952	00011	CLARE COUNTY EQUALIZATION	1,788.12
07/26/2022	GEN	11953	00053	RHINEHART, THOMAS	65.00

GEN TOTALS:

Total of 28 Checks:	34,597.01
Less 0 Void Checks:	0.00
Total of 28 Disbursements:	34,597.01



**SUMMERFIELD TOWNSHIP**

**9971 N. FINLEY LAKE AVE, HARRISON, MI 48625**

**UNAPPROVED REGULAR BOARD MEETING**

**TUESDAY JUNE 28, 2022**

**1. CALL TO ORDER/PLEDGE – 6.31pm**

**2. ROLL CALL**

**Dan Wilhelm – Present**

**Mike Romatz – Present**

**Glenn Alexander – Present**

**Sheri Levy - Present**

**Jaclyn Hall - Present**

**3. GUEST – Bronwyn Asplund – Mid Michigan Development Cooperation-seeking candidates EMT services, includes training. Property Tax Relief Bill is now in the House waiting on vote.**

**4. GUEST – ROBERT VANDERBROOK – running for 5<sup>th</sup> district Commissioner**

**5. Sandy Bristol – running for 5<sup>th</sup> district Commissioner**

**6. PUBLIC COMMENT –**

**7. Approve Agenda – Motion: Dan Wilhelm**

**2<sup>nd</sup>: Mike Romatz all in favor**

**8. CONSENT AGENDA: Motion: Dan Wilhelm**

**2<sup>nd</sup>: Glenn Alexander all in favor**

**A. PAYROLL-**

**B. ACCOUNTS PAYABLE**

**C. APPROVE MINUTES FROM: REGULAR BOARD MEETING MAY 31, 2022 AND SPECIAL MEETING JUNE 9, 2022**

**9. TREASURER REPORT – ON FILE**

**10. CLERK REPORT**

**A. FIRE/POLICE- ON FILE**

**B. ELECTIONS: PRELIMINARY TEST/PUBLIC TEST – JULY 27<sup>TH</sup>.**

**C. CLERK'S HOURS JULY 30, 2022 8AM -4PM**

**11. OLD BUSINESS- Township Policies: Property Management, Account Receivable, Tax Disbursement: Motion to Accept: Jaclyn Hall**

**2<sup>nd</sup>: Sheri Levy all in favor**

12. ROAD BRINING: 2<sup>nd</sup> road brine done, they did apply more down this time to help with dust.

13. NEW BUSINESS –

14. I.T. RIGHT QUOTE TO REPLACE ALL COMPUTERS @ \$5,544.00 MOTION: Dan Wilhelm  
2<sup>ND</sup> : Glenn Alexander all in favor

15. HALL RENTAL AGREEMENT UPDATED WITH FEE SCHEDULE: MOTION: Dan Wilhelm  
2<sup>ND</sup> : Sheri Levy all in favor

16. SUMMERFIELD TOWNSHIP TO MOVE ALL BANK ACCOUNTS FROM HUNTINGTON BANK  
TO ISABELLA BANK: MOTION Sheri Levy 2<sup>ND</sup> : Glenn Alexander/Dan Wilhelm  
all in favor  
Roll Call:

Dan Wilhelm- Yes

Sheri Levy- Yes

Mike Romatz- Yes

Glenn Alexander- Yes

Jaclyn Hall- Yes

17. APPOINT DAN WILHELM AS ZONING/ ORDINANCE ENFORCEMENT OFFICER: MOTION:  
Glenn Alexander 2<sup>ND</sup> : Mike Romatz all in favor

ROLL CALL VOTE:

Dan Wilhelm - yay

Mike Romatz - yay

Sheri Levy -yay

Jaclyn Hall - yay

Glenn Alexander - yay

18. ENFORCEMENT OFFICER ORDINANCE – MOTION TO ACCEPT Sheri Levy 2<sup>ND</sup>: Glenn  
Alexander all in favor

19.ADJOURN MEETING. 7:16 pm

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**NEXT MEETING JULY 26, 2022 @ 6:30 PM**



# JULY REPORT

June 2022 Balanced

## GENERAL LEDGER DETAIL MONTHLY ACTIVITY

	Adjusted Beginning Bal.	Receipts	Interest/Fees	Disbursements	Trans IN	Trans OUT	Sweep	Adj.	Adjusted Ending Bal.
GENERAL FUND	\$ 139,298.75	\$ 75.00	\$ 53.48	\$ (5,140.75)			\$ (4,769.65)	\$ 144.00	\$ 129,660.83
PAYROLL	\$ -				\$ (4,769.65)		\$ 5,545.25	\$ (775.60)	\$ -
FIRE FUND	\$ 29,420.38								\$ 29,420.38
ROAD FUND CD	\$ 193,012.69		\$ 40.98						\$ 193,053.67
ROAD FUND	\$ 174,786.13								\$ 174,786.13
RUBBISH FUND	\$ 68,582.85			\$ (2,005.33)					\$ 66,577.52
RUBBISH PAYROLL	\$ -				\$ 775.60	\$ (775.60)			\$ -
TAX DRAWER	\$ 200.00								\$ 200.00
TAXES	\$ 784.94		\$ (0.23)						\$ 784.71
ARPA Grant (285)	\$ 20,661.36			\$ (13,673.65)					\$ 6,987.71
TOTAL	\$ 626,747.10	\$ 75.00	\$ 94.23	\$ (20,819.73)	\$ (3,994.05)	\$ (775.60)	\$ 775.60	\$ (631.60)	\$ 601,470.95

General Ledger Total Summary As of 06/30/2022		General Fund 'Pooled' Cash Balance As of 06/30/2022		'Adjusted' Bank Statement Balances As of 06/30/2022	
GENERAL FUND	\$ 129,660.83	GENERAL	\$ 129,660.83	GENERAL	\$ 407,432.57
PAYROLL	\$ -	FIRE	\$ 29,420.38	PAYROLL	\$ -
FIRE FUND	\$ 29,420.38	ROAD	\$ 174,786.13	TAXES	\$ 784.71
ROAD FUND CD	\$ 193,053.67	RUBBISH	\$ 66,577.52	ROAD CD	\$ 193,053.67
ROAD FUND	\$ 174,786.13	ARPA Grant	\$ 6,987.71		
RUBBISH FUND	\$ 66,577.52				
RUBBISH PAYROLL	\$ -				
TAX DRAWER	\$ 200.00				
TAXES	\$ 784.71				
ARPA Grant	\$ 6,987.71			TAX DRAWER	\$ 200.00
Total of Funds	\$ 601,470.95		\$ 407,432.57	Cash on Hand	\$ 601,470.95



**CLARE COUNTY SHERIFF DEPARTMENT**

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**INCIDENTS BY AREA****JUNE 2022**

07/01/2022

AREA	NUMBER THIS AREA	INCIDENT TYPE	NUMBER THIS TYPE
		Non-Aggravated Assault	3
		Operating Under the Influence of Liquor or Drugs	2
		Paper Service	1
		Property Check	2
		Suspicious Persons	4
		TRAFFIC PATROL	2
		Traffic Stop	2
		Traffic Violations	1
		Valid Alarm Activation	1
		Vehicle/Object Road Hazard	1
0013	17	Ambulance Run	1
		Animal Control Complaint	1
		Be On the Look Out	1
		Car/ Deer Accident	3
		Obstructing Justice	1
		Operating Under the Influence of Liquor or Drugs	1
		Property Check	1
		TRAFFIC PATROL	1
		Traffic Accident	1
		Traffic Accident with Injury	1
		Traffic Stop	3
		Vehicle/Object Road Hazard	2
0014	22	Accident, Fire	1
		Ambulance Run	1
		Animal Control Complaint	2
		Fraud - False Pretence/ Swindle/ Confidence Game	1
		General Assistance	3
		Larceny - Other	1
		Larceny - Theft from Motor Vehicle	1
		Non-Aggravated Assault	1
		Obstructing Justice	1
		Paper Service	1
		Property Check	1
		Retail Fraud - Misrepresentation	1
		TRAFFIC PATROL	1
		Traffic Accident with Injury	1
		Traffic Stop	4
		Valid Alarm Activation	1
0015	182	Accident, Fire	7
		Accident, Non-Traffic/ Private Property	1
		Aggravated/ Felonious Assault	1

Summerfield Township

RESOLUTION NO. 2022-11

RESOLUTION TO APPROVE THE ADDITION OF MICHIGAN COOPERATIVE  
LIQUID ASSETS SECURITIES SYSTEM  
AS AN APPROVED INVESTMENT OPTION

WHEREAS, the Michigan Cooperative Liquid Assets Securities System (Michigan Class) is compliant with Public Act 20, and;

WHEREAS, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of the investments and the advantage of a competitive return, and;

WHEREAS, Michigan CLASS investments are fully compliant with all appropriate Michigan Investment Laws, and;

WHEREAS, Michigan CLASS has over 600 participants ranging from the very large to very small, with nearly \$2.9 Billion in shares outstanding, and;

WHEREAS, this investment has no restrictions regarding withdrawals or contributions, affording the township the ability to use Michigan CLASS as it best suits our individual needs.

NOW THEREFORE BE IT HEREBY RESOLVED that SUMMERFIELD TOWNSHIP, CLARE COUNTY approves the Michigan CLASS Investment Pool as an authorized Investment Institution and authorizes the Treasurer to complete the necessary paperwork to enroll in the pool.

Roll Call Vote:

Supervisor Wilhelm:	yay	nay
Clerk Hall	Yay	nay
Treasurer Levy	yay	nay
Trustee Alexander	yay	nay
Trustee Romatz	yay	nay

Absent \_\_\_\_\_

The Clerk, Jaclyn Hall declared the resolution adopted. On this day, the 26<sup>th</sup> of July 2022

I, Jaclyn Hall, Clerk of Summerfield Township, Clare County, Michigan, do hereby certify that the foregoing Resolution was adopted by the Board of Summerfield Township at a General Meeting here therein on July 26, 2022

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Jaclyn Hall, Clerk  
Summerfield Township, Clare County

**Resolution # 2022-12**

**Summerfield Township, Clare County, Michigan**

**Resolution of Budget Amendment by Summerfield Township Board:**

On July 26, 2022, the Summerfield Township Board authorized the following Budget Amendments.

Please see the attached amended budget worksheets.

Motion by:

Supported by:

Roll Call Vote to adopt the foregoing resolution, the following voted:

Supervisor Wilhelm: \_\_\_\_\_

Clerk Hall: \_\_\_\_\_

Treasurer Levy: \_\_\_\_\_

Trustee Alexander: \_\_\_\_\_

Trustee Romatz: \_\_\_\_\_

Absent: \_\_\_\_\_

The CLERK declared the resolution adopted on July 26, 2022.

I, Jaclyn Hall, Clerk of Summerfield Township, Clare County, Michigan, do hereby certify that the foregoing Resolution was adopted by the Board of Hayes Township at a General Meeting here therein on July 26, 2022.

\_\_\_\_\_  
Jaclyn Hall, Clerk, Summerfield Township, Clare County, Michigan  
Resolution # 2022-12

Note: copy of attached worksheet to stay with amendment.



# SUMMARY

## Fund 101 - GENERAL FUND

Revenues	Current Budget	Increase	Decrease	New Budget
General	\$ 120,554.30	\$ 4.28	\$ 18.00	\$ 120,540.58

Expenses	Current Budget	Increase	Decrease	New Budget
Dept 101 - TOWNSHIP BOARD	\$ 24,287.99	\$ 2.09	\$ -	\$ 24,290.08
Dept 171 - SUPERVISOR	\$ 13,088.00	\$ -	\$ -	\$ 13,088.00
Dept 215 - CLERK	\$ 32,796.30	\$ -	\$ -	\$ 32,796.30
Dept 223 - AUDITOR	\$ -	\$ -	\$ -	\$ -
Dept 247 - BOARD OF REVIEW	\$ 1,842.24	\$ -	\$ -	\$ 1,842.24
Dept 253 - TREASURER	\$ 23,379.44	\$ -	\$ -	\$ 23,379.44
Dept 257 - ASSESSOR	\$ 18,159.76	\$ -	\$ -	\$ 18,159.76
Dept 262 - ELECTIONS	\$ 3,785.07	\$ 729.00	\$ -	\$ 4,514.07
Dept 265 - TOWNSHIP HALL & GROUNDS	\$ 10,815.43	\$ 2,070.15	\$ -	\$ 12,885.58
Dept 448 - UTILITIES -STREET LIGHTING	\$ 300.00	\$ -	\$ -	\$ 300.00
Dept 567 - CEMETERY	\$ 1,565.03	\$ -	\$ -	\$ 1,565.03
Dept 701 - PLANNING COMMISSION	\$ 915.92	\$ -	\$ -	\$ 915.92
Dept 702 - ZONING ADMINISTRATION	\$ 50.00			\$ 50.00
Dept 751 - PARK	\$ 747.60			\$ 747.60
	\$ 131,732.78	\$ 2,801.24	\$ -	\$ 134,534.02

## Fund 201 - ROAD FUND

REVENUES	Current Budget	Increase	Decrease	New Budget
	\$ 46,425.00	\$ -	\$ -	\$ 46,425.00

EXPENSES	Current Budget	Increase	Decrease	New Budget
	\$ 271,000.00	\$ -	\$ -	\$ 271,000.00

## Fund 206 - FIRE FUND

REVENUES	Current Budget	Increase	Decrease	New Budget
	\$ 16,532.00	\$ -	\$ -	\$ 16,532.00

EXPENSES	Current Budget	Increase	Decrease	New Budget
	\$ 22,680.00	\$ -	\$ -	\$ 22,680.00

## Fund 226 - RUBBISH FUND

REVENUES	Current Budget	Increase	Decrease	New Budget
	\$ 24,200.00	\$ -	\$ -	\$ 24,200.00



EXPENSES	Current Budget	Increase	Decrease	New Budget
	\$ 36,100.00	\$ 160.00	\$ 160.00	\$ 36,100.00

**Fund 285 - ARPA FUND**

REVENUES	Current Budget	Increase	Decrease	New Budget
	\$ 24,231.00	\$ -	\$ -	\$ 24,231.00

EXPENSES	Current Budget	Increase	Decrease	New Budget
	\$ 13,510.00	\$ 10,081.36	\$ -	\$ 23,591.36